Frontline Leadership Programme

Course Name

Frontline Leadership - Effective meetings

Course Description

Provides the skills, knowledge and techniques to plan, chair, hold and review meetings effectively. It covers ways to enhance your message at meetings.

Audience

Anyone who regularly hosts/chairs meetings or regularly attends meetings.

Duration: 1 Day(s) **Class Size:** 14

Competence Name Awarded

N/A

Competence Awarded

N/A

Course Code

N/A

Prerequisite Name

N/A

Prerequisite Short Code

N/A

Skills Assessment Scheme Regime

N/A

Course Type

Face to Face

Download Date: 19/5/2024